

Approved September 12, 2013

CMRPC Physical Development Committee
Meeting Minutes
July 11, 2013

Present: Chair Tim Wheeler, Otto Lies, Bob Hassinger, Bill Linnane, Chris Baehrecke, and Al Lanni
Absent: Peter Krawczyk, Kathleen Keohane
Staff: Trish Settles
Guest: Bob Mitchell, UMass Amherst

The meeting was called to order at 7:04 pm.

Minutes: *MOTION* was made by Mr. Linnane to approve the minutes of April 11, 2013 meeting. Seconded by Mr. Hassinger, the motion carried unanimously.

2013 DLTA Project Status Update

Staff reviewed the 2013 DLTA project status. Progress updates were provided on the following active projects

- Rural-11 Project,
- Priority Development Area Project (Vera provided a spreadsheet update on the 15 communities in this project.)
- Boston Worcester Airline Bike Trail Project,
- Housing Project,
- Scenic Byway Project Committee
- Regional Services (Trish read an email statement from Janet who was not able to attend.)

Members asked a few clarifying questions.

2013 DLTA Budget Update

A year-to-date budget summary was provided by Janet for all of the DLTA projects and a breakdown of the Regional Services budget as well.

2013 DLTA Requests

Bob Mitchell of UMass Amherst's Department of Landscape Architecture and Regional Planning described a class that he will teach at UMass that would develop and implement a survey to augment the work of the Rural-11 project.

Mr. Lanni made a motion to allocate \$7,500 from 2013 DLTA funds to UMass to develop and implement a farm survey to augment the ongoing Rural-11 Project. The motion was seconded by Mr. Lies. The motion carried unanimously.

Review Other CDAP Projects and Proposals

In addition to the above DLTA projects, Trish reviewed the following active CDAP projects and activities

- CIC Grant – E permitting
- Evacuation Planning
- Comprehensive Economic Development Strategy
- Rutland Heights State Hospital
- Mendon Master Plan
- Gaming /Casino Surrounding community Technical Assistance.
- Data Common proposal development
- Staffing of the Legislative Affair Committee
- Staffing of the Physical Development Committee

There was considerable discussion on CDAP staff capacity to fulfill commitments in light of the recent personnel changes. Trish shared the recently released job description for the Community Development Planner. All agreed that Larry should be invited to the next meeting to discuss further. Tim also indicated he would be in touch with Larry in the very near future to relay personally the committee's concerns.

There was a brief discussion about sending out a 2nd solicitation to our communities (as required in the DLTA contract) seeking proposal for DLTA funds. With tonight's allocation of \$7,500 for the UMass Survey, less than \$9,000 remains from 2013. All agreed that it was okay to send the letter. If projects are proposed and not funded, they might be eligible for funding with next year's DLTA if the legislature includes it in the budget.

Announcements/Other Upcoming Meetings

There were no announcements.

Next meeting: Thursday, September 12, 2013

Adjournment A motion was made by Mr. Lanni, seconded by Mr. Lies, and all present voted in favor to adjourn at 8:37 p.m.

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