

---

**CMRPC Physical Development Committee**  
**Meeting Minutes**  
March 17, 2011

**Present:** Chair Tim Wheeler, Kathleen Keohane, Otto Lies and Peter Krawczyk  
**Staff:** Trish Settles  
**Absent:** Bob Hassinger, Al Lanni and Chris Baehrecke

**Minutes:** **MOTION** by Ms. Keohane to approve the minutes of January 20, 2011. Seconded by Mr. Lies, the motion carried unanimously

**General Updates:**

Ms. Settles reviewed the Community Development and Planning Department (CDAP) project list including completed work, work in progress, and regional planning projects. Of note, staff has completed Open Space and Recreation Plans for the Town of Barre and the Town of Northborough. Significant efforts are being put forth on the Pre Disaster Mitigation (PDM) Plan, the 495 Compact, Brownfields grant, and planning efforts for the towns of Northbridge and Sutton, among others.

The committee discussed the need by several communities with regard to Master Planning activities and a possible role for CMRPC to provide assistance.

The Committee reviewed a compiled list of staff recommendations for projects for the 2011 DLT program. Among others, the list included a project for the Towns of Charlton and Southbridge regarding water system infrastructure, a project to update the 2004 CMRPC Strategic Growth Framework with new American Community Survey and 2010 Census information, and a project to assist communities with development of sustainable development indicators.

A **MOTION** was made by Mr. Lies to endorse the DLT program as presented. The Motion was seconded by Mr. Krawczyk, and carried unanimously.

Ms. Settles reminded the committee that vacancies on the committee still need to be filled and that more outreach to potential new members is needed by the committee themselves, and by the Executive Committee.

The Next Meeting is tentatively scheduled for May 19, 2011.

**MOTION** by Mr. Lies to adjourn at 8:30. Seconded by Mr. Krawczyk, the motion carried unanimously.