
Approved August 16, 2012

CMRPC Physical Development Committee
Meeting Minutes
May 24, 2012

Present: Chair Tim Wheeler, Otto Lies, Bob Hassinger, Peter Krawczyk, Al Lanni
Chris Baehrecke
Staff: Trish Settles
Guest: Jamie Hellen (MAPC), Ashley Davies (Town of Northborough),
Tim Cummings (City of Marlborough)

The meeting was called to order at 7:05 pm.

Minutes: *MOTION* was made by Mr. Lanni to approve the minutes of April 19, 2012. Seconded by Mr. Lies, the motion carried unanimously.

Mr. Hassinger asked that the topic of committee roles and responsibilities be added to the agenda as indicated in the minutes of the last meeting.

Consideration of DLTA proposal for Borough's Regional Park System

Mr. Hellen and Ms. Settles provided a brief overview of the project proposal. Ms. Davies and Mr. Cummings added their insight. Ms. Settles also shared a letter from the Town of Westborough indicating their support for the project.

The committee discussed whether there was adequate community support, whether there were available funds, and whether CMRPC staff and administration supported the effort and felt it was well developed.

MOTION was made by Mr. Baehrecke to allocate \$5,000 of DLTA funds for the project contingent on the support of Executive Director, Larry Adams. Seconded by Mr. Lanni, the motion carried with 5 in favor, 0 opposed and 1 abstention. [Note: Mr. Adams has since provided his support for the project and the Committee has been notified].

Review current DLTA Projects

Ms. Settles shared the project flyers for both the Central 13 and the Blackstone Valley Prioritization Projects. The staff level meetings with the Blackstone Valley communities are complete and the town level (Planning Board/Board of Selectmen) community meetings are well underway. We expect the regional forum to be June 26th.

Since the Central 13 (C-13) Prioritization Project was approved on April 19th, the staff level meetings are just now beginning after scheduling challenges.

Review/discuss work of CDAP Program

Ms. Settles shared a spreadsheet outline of current and potential projects of the CDAP program. In addition to the three approved DLTA projects, the current CDAP program includes work related to the Economic Development Administration, Scenic Byways, Brownfields, Transportation and Homeland Security, and wrapping up several projects such as Upton's Housing Production Plan and Shrewsbury's Open Space Plan. Staff is in the process of developing projects with towns for the development of MassWorks applications, as well as projects with the Department of Agriculture, Hopedale, Mendon, and Hardwick, among others.

Roles and Responsibilities

The committee further discussed their desire to have a better understanding of the financial wellness of the CDAP Department. The committee was concerned that more funding might be needed for the two larger DLTA projects. They would like to more fully understand what funds are allocated, and what funds are yet to be allocated (i.e. Municipal Services as indicated by Janet at the last meeting). They indicated their desire that Janet Pierce and/or Larry Adams attend the Physical Development committee meetings on a regular basis (particularly the next meeting on July 17th) and provide a clear financial picture of CDAP program and DLTA in particular.

Announcements/Upcoming Meeting

Physical Development Committee Meeting, July 17, 7pm (Tentative, depending on need)

Physical Development Committee Meeting, August 16, 7pm.

CMRPC Annual Meeting, June 14, 5:30pm, Grand Hall in Union Station

Other Business

No other business was discussed.

Adjournment,

A Motion was made by Mr. Baehrecke, seconded by Mr. Lies and all present voted in favor to adjourn at 9:05.